

# AGENDA REQUEST FORM

REGULAR COUNCIL MEETINGS ARE SCHEDULED FOR:  
SECOND (2<sup>ND</sup>) WEDNESDAY OF EACH MONTH AT 7:00 PM AT MARSING CITY HALL,  
18 SANDBAR AVE., MARSING, IDAHO 83639

**TO BE PLACED ON THE AGENDA, ALL REQUESTS MUST BE SUBMITTED TO CITY HALL THE  
FRIDAY PRIOR TO THE SCHEDULED COUNCIL MEETING.**

DATE: \_\_\_\_\_

PERSON OR GROUP MAKING REQUEST:

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ CELL \_\_\_\_\_

DATE(S) TO BE ON AGENDA: \_\_\_\_\_

TOPIC TO BE DISCUSSED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ATTACHMENT LIST: (ITEMS ATTACHED TO THIS FORM AND TO BE INCLUDED IN MAYOR  
AND COUNCIL'S AGENDA PACKETS)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Person Completing Form and Making Request

Date

Date/Time Received at City Hall \_\_\_\_\_ BY: \_\_\_\_\_

**SUBMIT COMPLETED FORM ON OR BEFORE THE DEADLINE OF FRIDAY  
BEFORE MEETING, WITH BACKUP TO CITY CLERK AT:**

18 Sandbar Ave., Marsing, ID 83639 or EMAIL: [jthompson@marsingcity.com](mailto:jthompson@marsingcity.com)

FAX: 208-896-4123 PHONE: 208-896-4122